

LOCAL DISTRICT CENTRAL ATTENDANCE DATA REVIEW

Assistant Principal's
Meeting

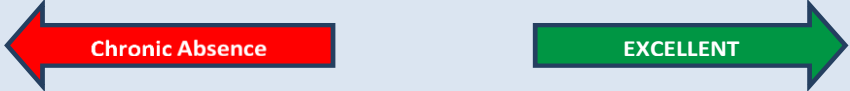
March 21, 2019



2018-19 LCAP Goals for Student Attendance

Percentage of Students with **Excellent Attendance: 70% or better**

Percentage of Students **Chronically Absent: 9% or less**

Attendance Achievement by Instructional Day 2018-2019 <i>96% Attendance rate means having NO MORE THAN 1 absence per 25 DAYS OF INSTRUCTION</i>						
						
		Less than 87%	87% – 91%	92% - 95%	96% - 99%	100%
Instructional Day	Date	Far Below Basic	Below Basic	Basic	Proficient	Advanced
25	September 21	4 or more	3	2	1	0
50	October 26	7 or more	5-6	3-4	1-2	0
75	December 10	10 or more	7-9	4-6	1-3	0
100	February 5	14 or more	9-13	5-8	1-4	0
125	March 13	17 or more	11-16	6-10	1-5	0
150	April 25	20 or more	13-19	7-12	1-6	0
175	May 31	23 or more	15-22	8-14	1-7	0
180	June 7	24 or more	15-23	8-14	1-7	0



**Overview of
L.A. Unified
Attendance
Improvement Plan**

**2018-2019
School Year**

Standardized Accountability Practices to Support Improved Attendance at All Schools

1. Send a Clear, Consistent Attendance Message

Every school will provide ongoing Messaging to parents and students about attendance

Examples: Letters, Blackboard Connect Messages, Newsletters, PA announcements, Parent Meetings, Back to School Night, Coffee with the Principal

2. Every School will make Phone Calls to a Targeted Student Group

Every school will make phone calls to students

Examples: Phone calls to students who are frequently and chronically absent.

3. Targeted Group Intervention

Every school will connect a targeted group of students with a staff member for mentoring.

Examples: Identify staff members for daily or weekly check-ins, and scheduling of parent/student meetings.

4. Kindergarten Orientation (Elementary Only)

Every school will include information about the importance of student attendance in their Kindergarten Orientation.

Schools Meeting the EXCELLENT Attendance LCAP Target of 70%

School Level	Total	AUG	SEPT	OCT	NOV	DEC
Elementary	81	76	80	74	72	45
Primary Centers	9	8	8	5	5	3
Middle	15	15	15	15	15	11
Senior High	20	18	18	9	8	5
Span	8	8	8	8	8	7
SPED	3	0	0	0	0	0

School Level	Total	JAN	FEB	MAR	APR	MAY
Elementary	81	45				
Primary Centers	9	2				
Middle	15	10				
Senior High	20	6				
Span	8	6				
SPED	3	0				

Schools Meeting the CHRONIC Attendance LCAP Target of 9%

School Level	Total	AUG	SEPT	OCT	NOV	DEC
Elementary	81	66	30	29	20	20
Primary Center	9	6	1	0	0	0
Middle	15	13	7	8	4	4
Senior High	20	11	3	2	2	1
Span	8	8	6	6	1	2
SPED	3	0	0	0	0	0

School Level	Total	JAN	FEB	MAR	APR	MAY
Elementary	81	24				
Primary Center	9	0				
Middle	15	4				
Senior High	20	1				
Span	8	2				
SPED	3	0				

Local District Central and LAUSD LCAP Targets Monthly Comparison

LOCAL DISTRICT CENTRAL		Aug	Sep	Oct	Nov	Dec	Jan	Feb
	Excellent 70%	80.3%	80.3%	76.8%	76.2%	71.4%	25%	29.9%
	Chronic 9%	7.5%	11.1%	11.5%	13.5%	13.7%	33.6%	34%

LAUSD		Aug	Sep	Oct	Nov	Dec	Jan	Feb
	Excellent 70%	80.5%	80.3%	76.9%	76.5%	71.4%	22%	26.5%
	Chronic 9%	7.1%	10.8%	11%	12.7%	13.0%	34.5%	34.8%

Data Source: MyData extracted 3/19/2019

Work stoppage included

LAUSD

ATTENDANCE IMPROVEMENT PLAN

[HTTPS://ACHIEVE.LAUSD.NET/PAGE/15175](https://achieve.lausd.net/page/15175)

- SUPERINTENDENTS TOOL KIT
 - Messaging
 - Phone calls
 - Targeted Group



Home > Local Districts > Local District Central Operations Center > Operations

Home LD Central Home Our Schools Departments Staff Instruction Principal's Portal
Resources Prof Development

Attendance Tools

Messaging

- Attendance Messaging Planning Sheet
- Core Attendance Messages
- Attendance Matters Parent Letter Calendar
- Attendance Matters Parent Letter Calendar - Spanish
- Sample Blackboard Connect Attendance Messages
- Sample Attendance Matters Flyer
- Sample Welcome Parents and Students PPT in Eng.Spanish
- Kindergarten Excellent Attendance Flyer-Eng
- Kindergarten Excellent Attendance Flyer-Spanish

Phone Calls

- Planning Sheet - Phone Scripts
- Phone Call Script Sample for Students who are Chronically Absent_current year
- Phone Call Script Sample for Students who were Chronically Absent_previous year
- Attendance Calls 2018-19

Targeted Group

- Targeted Student Group Planning Sheet
- Sample Weekly Attendance Recognition

SUPERINTENDENT TOOLKITS

MESSAGING

Attention Students, Faculty, and Staff:
Atención estudiantes, maestros, y personal:



SHOW YOUR SPIRIT

**<<Enter Day/Date>> for
COLLEGE DAY!**



**¡MUESTRE SU ESMIRITU
<<Enter Day/Date>> para
DÍA DE COLEGIO!**

Come to school with college spirit!

**I AM 125 DAYS
SMARTER**

STUDENT NAME!



**YOU HAVE ACHIEVED
PROFICIENT ATTENDANCE
THROUGH THE 125TH
DAY OF SCHOOL!**

Los Angeles Unified School District

Student Health & Wellness Services
Región de Servicios de Salud

Attendance Matters!

Count your child's absences between August 1st and December 1st and write it in the box.
This will help you shape a new year of your child's absence this first semester.
Mark as "0" for full day absences.

August 2018											
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu
							1	2	3	4	5
6	7	8	9	10	11		12	13	14	15	16
17	18	19	20	21	22		23	24	25	26	27
28	29	30	31								

Number of absences this month:

September 2018											
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu
							1	2	3	4	5
6	7	8	9	10	11		12	13	14	15	16
17	18	19	20	21	22		23	24	25	26	27
28	29	30	31								

Number of absences this month:

October 2018											
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu
							1	2	3	4	5
6	7	8	9	10	11		12	13	14	15	16
17	18	19	20	21	22		23	24	25	26	27
28	29	30	31								

Number of absences this month:

November 2018											
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu
							1	2	3	4	5
6	7	8	9	10	11		12	13	14	15	16
17	18	19	20	21	22		23	24	25	26	27
28	29	30	31								

Number of absences this month:

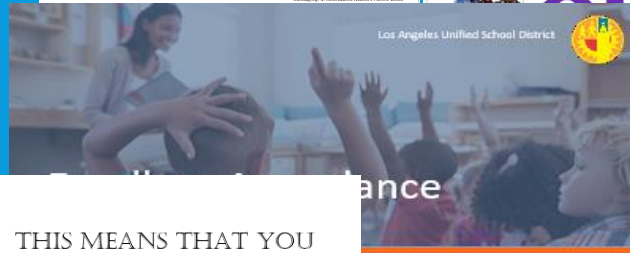
December 2018											
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu
							1	2	3	4	5
6	7	8	9	10	11		12	13	14	15	16
17	18	19	20	21	22		23	24	25	26	27
28	29	30	31								

Number of absences this month:

TOTAL NUMBER OF ABSENCES
AUGUST-NOVEMBER 140

NO MORE TEACH 3 DAYS

Message ©: Attendance Matters Parent Letter



**THIS MEANS THAT YOU
HAVE HAD 5 OR FEWER
ABSENCES ALL YEAR!
KEEP UP THE GREAT WORK!!**

**LET'S STRIVE TO HAVE
NO MORE ABSENCES!!**



FROM (PSA NAME)

they cannot learn.

Every day matters.

STAR ATTENDANCE AWARD



<<Insert Student Name>>

In Recognition Of Displaying Improved Attendance For <Insert School Month>>.

<<Enter Year>>

DIA DE MODA DE LOS

80's

EL <<INSERT DAY/DATE>>



<<Insert School Name>>
celebrará el 80 día de
clases escolares! Nuestra
meta es que cada
estudiante tenga 3
ausencias o menos en
este momento.

EJEMPLO DE ROPA PARA NIÑO: pantalones de mezclilla, sombreros, abrigos de cuero, zapatos tenis,
camisas de color neón, camisas gráficas, camisas impresas, overol.

EJEMPLO DE ROPA PARA NIÑA: guantes de encaje, camisas de color neón, faldas tutu, pantalones de
mezclilla, collares de perlas, zapatos, arcos de pelo, diademas.



**¡Felicidades a los
padres de estudiantes
con asistencia escolar
de 96% o mejor!**

Fashion Comeback

series, shorts, neon shirts,
jackets, overalls,
jeans, t-shirt, skirts, jeans, sweat suits, flats or high
heels.

**Congratulations to
the parents of
students with 96%
or better school
attendance!**



CERTIFICADO

Principal

Assistant Counselor

PHONE CALLS

L.A. Unified Attendance Improvement Plan 2018-19
Standardized Accountability Practices
Practice #2 - Every School will Make Phone Calls to a Targeted Group of Students
PHONE CALL IMPLEMENTATION SCHEDULE

School: _____ Local District: _____
Principal: _____ School Director: _____

Targeted Students - Name	Grade	Attendance Concern e.g. absences Mon & Fri.; 10 plus absences, skips 1st/2nd period	Calls made Date/Time	Name of Caller	Call Outcomes e.g. spoke to parent; left message; referral to PSA; reminder weekly	Attendance Changes e.g. no absences in 1 month; gets to 1st period; attends Mon & Fri.

Phone Call #: 6. LAUSD Attendance Calls_2018-19



Phone Call Script For Students who are Chronically Absent

If Parent/Guardian is available:

Good morning/afternoon, my name is <<STATE YOUR NAME>> and I'm <<STATE YOUR TITLE>> calling from <<SCHOOL NAME>>. May I please speak to the parent/guardian of <<STUDENT'S NAME>>?

- Thank you so much for answering my call. How is <<STUDENT'S NAME>> doing?
- Our records indicate that your student has <<TOTAL NUMBER OF ABSENCES>> absences this year. One of LAUSD top priorities is student attendance. The goal is for all students to have less than 7 absences. May I ask - what are the reason(s) for <<STUDENT NAME>>'s absences?
- <<SCHOOL NAME>> and LAUSD has resources to help your student overcome any barriers to regular attendance so that <<STUDENT NAME>> can achieve academic success. We encourage you to come to school to access the resources by talking to <<PSA COUNSELOR/ SCHOOL STAFF>>.

We are partners with you and we are here to support your child's education. We appreciate your time, and we thank you for all that you do to support <<STUDENT NAME>>'s education. Please reach out to <<PSA COUNSELOR/ SCHOOL STAFF>> at <<SCHOOL PHONE #>> if you ever have any questions or need any support. Thank you."

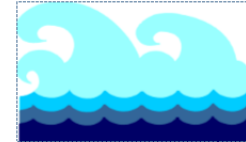
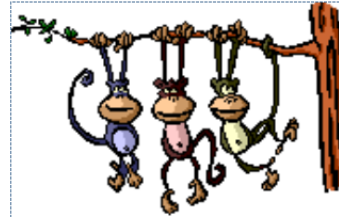
If Parent/Guardian is NOT Available:

Leave a general message for parent to return the call.

"Good morning/evening: I am calling from <<SCHOOL NAME>> and this message is in regards to school attendance. One of L.A. Unified's top priorities is student attendance. Academic success begins with excellent attendance. Excellent attendance means no more than 7 absences all year. Please make sure to send your child to school every day. Every day matters. We are partners with you and we are here to support your child's education. If you have any questions and/or concerns, please feel free to call us back at <<SCHOOL PHONE NUMBER>>. Thank you."

Phone Call #: 2. Phone Call Scripts for Chronically Absent Students_current year

MENTORING



Hang in There!!!

Keep up the good work <<STUDENT NAME>> You have <<NUMBER OF ABSENCES>> absences and are almost to our goal! Let's aim to be Proficient by the end of the

Far Below Basic	Below Basic	Basic	Proficient	Advanced
less than 87%	87-91%	92-95%	96-99%	100%
25 or more absences	15-24 absences	8-14 absences	1-7 absences	0 absences



More likely to achieve at grade level and graduate



<<Name>>, Attendance Improvement Counselor

CONGRATULATIONS
Great Attendance Week!

Student's Name: _____ Week of: _____

	Monday	Tuesday	Wednesday	Thursday	Friday
Weekly Attendance	😊	😊	😊	😊	😊
Asistencia Semanal					

Teacher/Staff Signature: _____ Parent Signature/Firma De Padre: _____

CONGRATULATIONS
Great Attendance Week!

Student's Name: _____ Week of: _____

	Monday	Tuesday	Wednesday	Thursday	Friday
Weekly Attendance	😊	😊	😊	😊	😊
Asistencia Semanal					

Teacher/Staff Signature: _____ Parent Signature/Firma De Padre: _____

Targeted Group: 2. Sample Weekly Attendance Recognition

4							
5							
6							
7							
Homeroom							

Mentor Signature: _____

Targeted Group: 3. Sample Attendance Daily Report


PUPIL SERVICES AND ATTENDANCE

[HTTPS://ACHIEVE.LAUSD.NET/PAGE/13776](https://achieve.lausd.net/page/13776)

Resources


- Attendance Matters Campaign
- Tools for Parents
- Keep Kids Safe and Learning

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Student Health & Human Services
Pupil Services

To ensure that all LAUSD students are enrolled, attending, engaged, and on-track to graduate.



Attendance Matters



Los Angeles Unified #AttendanceMattersLA

Los Angeles Unified is committed to encouraging every student to attend school every day.

We are very excited to announce that several local sports teams are working with L.A. Unified to help improve attendance. Please [watch](#) and learn more about our partnerships with the Rams, Dodgers, Lakers, Sparks, Clippers, Galaxy, Kings and the L.A. Football Club to encourage student and staff attendance.

Each month, kindergarten and ninth-grade students and staff with improved attendance – including those who already have perfect attendance – will be entered into a drawing. Two hundred students and 50 employees will win tickets every month. Each winner will receive two tickets, allowing them to enjoy the games with a guest.

Remember, if students are not in school, they cannot learn. Every day is important. Keep it.





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Contact

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[Access Attendance Dashboard](#)

ATTENDANCE WORKS

[HTTPS://WWW.ATTENDANCEWORKS.ORG/](https://www.attendanceworks.org/)

The screenshot shows the Attendance Works website. At the top is a search bar and navigation links for 'Attendance Awareness Month', 'Consulting', 'Contact', and a 'DONATE' button. The main header features the 'Attendance Works' logo with the tagline 'Advancing Student Success By Reducing Chronic Absence' and a menu with links to 'CHRONIC ABSENCE', 'TAKE ACTION', 'RESOURCES', 'RESEARCH', 'NEWS', and 'ABOUT'. A large hero image shows a teacher interacting with students, with a text overlay: 'Our blog series highlights issues that are emerging as states begin to implement ESSA.' and a 'Learn more' button. Below this are three circular icons with corresponding text: a person at a desk for 'WHY CHRONIC ABSENCE MATTERS', gears for 'LEARN HOW YOU CAN TAKE ACTION', and raised hands for 'WHAT WORKS TO REDUCE CHRONIC ABSENCE'. The 'Latest News' section at the bottom includes two small images of students and a bar chart titled 'Nationwide Chronic Absence Levels, by School Concentration of Poverty, 2015-16'.

Search here...

Attendance Awareness Month Consulting Contact [DONATE](#)

Attendance Works
Advancing Student Success By Reducing Chronic Absence

CHRONIC ABSENCE TAKE ACTION RESOURCES RESEARCH NEWS ABOUT

Our blog series highlights issues that are emerging as states begin to implement ESSA.
[Learn more](#)

WHY CHRONIC ABSENCE MATTERS

LEARN HOW YOU CAN TAKE ACTION

WHAT WORKS TO REDUCE CHRONIC ABSENCE

Latest News

Poverty Level	Chronic Absence Level (%)
0-9%	12%
10-14%	15%
15-19%	18%
20-24%	22%
25-29%	25%
30-34%	28%
35-39%	32%
40-44%	35%
45-49%	38%
50-54%	42%
55-59%	45%
60-64%	48%
65-69%	52%
70-74%	55%
75-79%	58%
80-84%	62%
85-89%	65%
90-94%	68%
95-99%	72%

Resources

- Attendance Videos
- Exercises
- Incentives
- Messaging
- Posters and Banners
- Handouts for Families
- Students Attendance Success Plans
- Teens and Families
- Spring Attendance Slump

